



DISCOVERY SCHOOL

Whanake rā tātou kia pai ai te āpōpō
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Board of Trustees
Minutes of Meeting
Monday 10th August 2026
Time: 6.30 pm

Karakia	Everyone	
Whakatauki Nick	Mā whero, mā pango ka oti ai te mahi, When people work together, great things are accomplished	
BoT Members present	Kaylene Macnee (Principal) Andrea Smith Danelle Whaanga (Deputy Presiding member) Falyn Tipene Laura Lumley (Presiding member) Marvin Smith Nick Emmerson Tyson Edwards	
Minutes	Andrea Smith	
Apologies	Cheyne Matenga Lauren McIntosh Susan Burrows	
Visitor/s	n/a	
Conflict of Interest Declaration	n/a	
Amendments from Minutes of meeting	DRAFT Minutes 15th June approved.	Moved: Marvin/Danelle
BoT Action Register	n/a	
Correspondence	Inwards: • Tim Costly - invitation ○ Invitation from Tim Costly (National) to an event at Coop with him and the Minister. The board agreed not to circulate given our requirement to stay neutral and we are in election campaign timeframes. It is also publicised widely already. ○ Kaylene advised the board that she has had communication with Tim asking him not to tag us in on social media unless engaged in an activity with us and with permission. The board supported this request.	





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Strategic items	Achievement Data The board reviewed the Mid Year Achievement Data in Reading, Writing and Mathematics. The board noted that staff are still transitioning from the 2024 curriculum to the 2025 and the data is based on 2024 expectations to provide the board with progress data. The board noted that we may see some further dips as we transfer fully to the 2025 curriculum with the jump in expectations. The analysis that the Leadership Team completed is helpful for the board. We discussed the importance of parents knowing explicitly if their child is not achieving expectations, which we strive to do. Parent engagement is also part of the picture and we discussed ways to engage parents in conversations around learning. Writing is our greatest area of need and the board discussed possible strategies to support and agreed to look at options for professional development for staff in 2027. This will likely mean increasing the professional development budget. MAP programmes 2027 The board supports continuation of these programmes in 2027. We have applied for the Year 7/8 programme and will apply for the Year 4-6 when applications open. Both are subject to MOE approval.	Action: Look at the rates of progress and how we can track the overall picture so the board can also see this progress. Action: KM to add a query in comms survey about how parents like to receive information about learning e.g. parent meeting, open day, etc. Action: KM to get costs for PD
Principal's report Kaylene Macnee	Learning Support/Curriculum: We discussed the actions taken around learning support and curriculum changes. School Visits: Kaylene shared information about recent school visits with her PLG. The extremes in the science of learning approaches were somewhat concerning and we agreed we need to ensure innovation, problem solving and creativity are still key in our curriculum delivery. Part-time Teacher Additional Hours The board noted the changes in payment of additional hours to part time teaching staff that has been made by Edpay/MOE when they are taking on casual relieving and that we will follow guidance for schools, making adjustments to contracted hours when guidance allows. Poly Club/Kapa Haka The board noted that we planned to perform in Te Kiwa Nui again, however without Poly tutors, the decision was made to not go as our children weren't prepared. Poly Performance and Kapa Haka Performance groups are up and running and	Action: KM to regularly communicate in the newsletter about changes to curriculum and the impact of higher expectations on overall achievement. KM to investigate the costs of funding Scribo for Term 4 if the MOE funding ceases.





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	we hope to perform at Summerfest. We plan to go to Te Kiwa Nui annually.	Principals' Report Moved: Andrea/Laura
Board Updates	All reports were tabled and taken as read. The following points were discussed: Property The board agreed to close off the Property Committee. Finance Reports - June/July The June and July financial accounts were tabled and discussed. The board noted that staffing budgets are tracking better than expected. The board is interested to know how AFS calculate the end of year forecasting. Policy Review Policy meeting 3rd August The board reviewed the policies below: • School Community Engagement Policy • Inclusive School Culture • Student Attendance • Concerns and Complaints Policy We discussed the inclusive school policy and information shared with the board. Kaylene shared the processes around our behaviour recording and analysis. DSPTA DSPTA MoU was approved and signed by both the DSPTA and the Board. Grants <u>Accepted</u> - Aotearoa Gaming Trust - Year 7 and 8 Swimming transport \$2,080 <u>Declined</u> - One Foundation - Long Jump Pit Rejuvenation - Shaun Bishop is seeking sponsorship <u>Pending</u> - Blue Sky Foundation - 20 Chromebooks	Approved:Danelle/Tyson Finance action: Susan to ask AFS how the forecast is calculated. Policy action: KM to include a termly summary of behaviour analysis in her principals' report. Grants action: The board agreed to apply for a grant for sturdy basketball hoops in 2027. - Jim/Grants
Other Business	2027 OOO Enrolments We have completed our survey to find out information about 2027 in zone enrolments. As per MOE requirements, this year we are coordinating our OOO advertising and dates with other schools. The board agreed to take up to 20 out of zone for 2027, the exact number to be determined by Kaylene when at the time of enrolments closing, working to the 62 number for each cohort and being mindful that future siblings need to be considered.	Action: Advertise OOO timed in with surrounding schools.





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	AiMs Games The safety plan for AIMS was approved and the board wishes the team well. Falyn asked the board if they would accept the donation of a new AIMS Trophy from this year's team, to be awarded to a netballer who epitomises both the school and AIMS Games values and is a valuable team member (not necessarily the best player). The board accepted this trophy donation and thanked the AIMS team. Extension of Co-option: The board agreed to extend the co-option of both Falyn Thompson and Marvin Smith until the next board election, 31st March 2027. At that time, it may be extended again if there is still the need to co-opt the role.	AiMs Approved: Nick/Laura Action: KM to mention and wish them luck at school assembly. Action: Falyn to draft a criteria for the award and share with Kaylene. Approved: Kaylene/Laura
<u>In Committee</u>	The board resolved to move into committee to discuss - Attendance In: 8.12 pm Out: 8.17 pm	
Whakatauki Nick	kia whakatō muri te haere whakamua I walk backward into the future, drawing on the past for what comes next.	
Closing Karakia	Kua mutu ā mātou mahi mō tēnei wā Manaakitia mai mātou katoa Ō mātou hoa Ō mātou whānau Āio ki te Aorangi <i>Our work has finished for the time being Protect us all Our friends Our family Peace to the universe</i>	
<u>Next Meeting</u>	Monday 14th September Whakatauki - Falyn	
Meeting closed	8.22 pm	

18/09/26